

AEF 2020-2021 Innovative CAMPUS or DISTRICT Grant Application

Aldine Education Foundation

Eligibility and Instructions

PURPOSE

Innovative CAMPUS and DISTRICT Grants are designed to encourage and facilitate unique and creative instructional approaches to accomplish Aldine ISD strategic priorities or goals identified on Campus Improvement Plans and to meet students' academic and instructional needs. Aldine Education Foundation offers campus principals and district administrators the opportunity to apply for grants to support innovative projects that encourage higher levels of student learning.

The grants must focus on the instructional and academic needs of the campus or district and support the mission, goals, and objectives of the campus and the school district. Grant awards are intended to be used as seed money to fund new programs or expand pilot programs which have demonstrated success.

ELIGIBILITY TO APPLY FOR AEF GRANTS

CAMPUS Grants: A campus administrator and one to four project team members are eligible to apply for a grant of up to \$10,000. Projects must demonstrate a positive impact on student learning across a grade level or across a subject area at that campus. Two or more campuses may partner together on a proposal if a campus administrator from each campus is part of the project and funds are shared equally across campuses.

DISTRICT Grants: A district-level administrator, Program Director, or Assistant Superintendent (with up to four project team members) is eligible to apply for a grant of up to \$25,000. Projects must demonstrate a positive impact on student learning across the District – at the grade level or subject area.

Please follow all Aldine ISD grant application procedures, available through the Federal, State, and Special Programs Department.

Grant workshops are available and applicants are required to attend. Register through ePortal.

SCOPE AND REQUIREMENTS

- Projects should be delivered during the 2020-2021 school year.
- Grants fund instructional/classroom materials, teacher training, parent involvement programs, or activities for higher student achievement.
- Proposals must align with AISD goals or Campus Improvement Plans; follow District policies for grant applications.

- Purchased materials become AISD property.
- Required administrative approval will confirm project alignment with AISD strategic priorities or Campus Improvement Plans.
- A detailed budget is required for all projects; describe how the award will be spent.
- Grants cannot purchase core texts, standard supplies, furniture, and food that should be covered in the school's operational budget.
- Awards will be held in a designated AISD account to be used by the grant recipient for the project. Use of funds must follow AISD purchasing guidelines.
- Applicants **must attend** an AEF application workshop delivered by FSSP. Register through ePortal.

Project Overview

Grant Program*

Please indicate to which grant program you are applying.

Choices

Innovative CAMPUS Grant (up to \$10,000)

Innovative DISTRICT Grant (up to \$25,000)

Project Title*

Please provide a title for your project.

Character Limit: 200

Please select where your project will take place*

(Check all that apply for your project.)

Choices

Aldine Education Center

Aldine High School

Aldine Middle

Aldine Ninth Grade

Anderson Academy

Avalos P-TECH High School

Black Elementary

Blanson CTE High School

Bussey Elementary

Calvert Elementary

Caraway Elementary

Carmichael Elementary

Carroll Elementary

Carter Academy

Carver High School

Conley Elementary

Cypresswood Elementary

Davis High School

Davis Ninth Grade
deSantiago EC/PK/K & Head Start
District Department/Content Area
Drew Academy
Dunn Elementary
Eckert Elementary
Eisenhower High School
Eisenhower Ninth Grade
Ernel Elementary
Escamilla Elementary
Francis Elementary
Garcia Middle
Garcia-Leza EC/PK/K
Goodman Elementary
Grantham Academy
Gray Elementary
Greenspoint Elementary
Griggs EC/PK/K
Hall Center for Education
Hambrick Middle
Harris Elementary
Hill Elementary
Hinojosa EC/PK/K & Head Start
Hoffman Middle
Houston Academy
Johnson Elementary
Jones EC/PK/K
Jones Elementary
Jones Middle
Keeble EC/PK/K & Head Start
Kujawa EC/PK/K
Kujawa Elementary
Lane School
Lewis Middle
MacArthur High School
MacArthur Ninth Grade
Magrill EC/PK/K
Marcella Elementary
Mead Middle
Nimitz High School
Nimitz Ninth Grade
Odom Elementary
Ogden Elementary
Oleson Elementary
Orange Grove Elementary
Parker Elementary
Plummer Middle
Raymond Elementary
Reece EC/PK/K Academy

Reed Academy
Sammons Elementary
Shotwell Middle
Smith Elementary
Spence Elementary
Stehlik Elementary
Stephens Elementary
Stovall EC/PK/K
Stovall Middle
Teague Middle
Thompson Elementary
Vardeman EC/PK/K
Victory Early College High School
Vines EC/PK/K & Head Start
Wilson Elementary
Worsham Elementary

If District Department/Content Area was selected above, please specify.

For projects delivered across multiple sites and initiated at the District level (ie: Math, Science, Visual Arts, etc.).

Character Limit: 25

Grade Levels Impacted*

Check all that apply for your proposed project

Choices

- EC
- PK
- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12

List the Subjects Covered in Project*

Character Limit: 250

Have you previously received funding for this project?*

Choices

Yes

No

If yes, from what source, what amount, and to what end?

Character Limit: 650

Project Team Members

All CAMPUS and DISTRICT Grants are intended to be group projects. Please list here the Aldine ISD staff who will work on this project. (Minimum of Project Manager and one Project Team Member.)

Main Applicant/Project Manager*

First Name and Last Name

Character Limit: 40

Main Applicant/Project Manager*

Aldine ISD email

Character Limit: 254

Main Applicant/Project Manager*

BRIEFLY DESCRIBE:

- your skills and experience related to implementing this project
- your role in implementing this project

Character Limit: 400

Project Team Member 1*

First Name and Last Name

Character Limit: 40

Project Team Member 1*

Aldine ISD email

Character Limit: 254

Project Team Member 1*

BRIEFLY describe:

- this person's skills and experience related to implementing this project
- this person's role in implementing this project

Character Limit: 400

Project Team Member 2

First Name and Last Name

Character Limit: 40

Project Team Member 2

Aldine ISD email

Character Limit: 254

Project Team Member 2

BRIEFLY describe:

- this person's skills and experience related to implementing this project
- this person's role in implementing this project

Character Limit: 400

Project Team Member 3

First Name and Last Name

Character Limit: 40

Project Team Member 3

Aldine ISD email

Character Limit: 254

Project Team Member 3

BRIEFLY describe:

- this person's skills and experience as it related to implementing this project
- this person's role in implementing this project

Character Limit: 400

Project Team Member 4

First Name and Last Name

Character Limit: 40

Project Team Member 4

Aldine ISD email

Character Limit: 254

Project Team Member 4

BRIEFLY describe:

- this person's skills and experience related to implementing this project
- this person's role in implementing this project

Character Limit: 400

Project Description

Description*

Provide a brief description (~100 words) of your proposed project. Include the need to be addressed, the project goal, and how you will determine if your project is successful.

- **All projects must focus on and strengthen students' instructional and academic needs.**
- This section provides a brief overview of your proposed project.
- Be clear, concise, and specific.
- Make sure someone who reads ONLY this section will have an understanding what you hope to accomplish.

Character Limit: 675

Project Audience

For what audience is this project intended to make a positive impact?*

Check all that apply.

Choices

Students
Instructional Staff
Parents

Number of Students impacted in grant period (July 2020 - June 2021)*

Character Limit: 5

Number of Instructional Staff impacted in grant period (July 2020 - June 2021)*

Character Limit: 5

Number of Parents impacted in grant period (July 2020 - June 2021)*

Character Limit: 5

Potential for future Student/Instructional Staff/Parents impact?*

Do you foresee that your project could make an impact in future school years following your project period?

Choices

Yes
No

Need for Project

Need for Project*

Based on your indicated audience (above), describe the area of student achievement you wish to address and **give any data that supports the need for improvement.**

- Describe the problem or issue your project will address.
- Describe the area of student achievement you wish to address and give any data that supports this is a need.
- Keep your information simple and straightforward. Be clear and concise, but specific.

Character Limit: 2500

Aldine ISD's Strategic Priorities*

Select the Aldine ISD Strategic Priorities which your project addresses. Read more from drop-down menu at top right from this webpage.

Choices

Student Achievement

School Culture

Mission-Driven Leadership

Organizational Efficiency

Community Engagement and Outreach

Aldine ISD's Goals - Details*

Please clearly state which components of Aldine ISD's Strategic Priorities selected your project addresses. Detail HOW your project addresses that component. (Read more from drop-down menu at top right from this webpage.)

Also indicate any Campus Improvement Plan components your project addresses.

Character Limit: 750

Objectives: 3 required

- You must provide three Objectives; you have the option of adding two more.
- **This is the space to demonstrate impact or the changes you expect to see for your project audience.**
- Relate your project objectives to the need stated in your proposal.
- Your objectives must be measurable so that you can evaluate if you reached them at the end of the project.
- Objectives should be SMART: specific, measurable, attainable, relevant, time bound.
- ANSWER: what will change? in how many months? for whom? and by how much?

Objective 1*

When you implement your project, what will change?

Character Limit: 100

In what time frame?*

(# of months during project implementation)

Character Limit: 2

For whom?*

This group should be listed in your Project Audience section.

Choices

Students

Instructional Staff

Parents

From what amount to what amount?*

Give baseline amount and endpoint amount.

(example: improve from Reading Level D to Reading Level G)

Character Limit: 125

Objective 2*

When you implement your project, what will change?

Character Limit: 100

In what time frame?*

(# of months during project implementation)

Character Limit: 2

For whom?*

This group should be listed in your Project Audience section.

Choices

Students

Instructional Staff

Parents

From what amount to what amount?*

Give baseline amount and endpoint amount.

(example: average class benchmark scores will improve from 73 to 81)

Character Limit: 125

Objective 3*

When you implement your project, what will change?

Character Limit: 100

In what time frame?*

(# of months during project implementation)

Character Limit: 2

For whom?*

This group should be listed in your Project Audience section

Choices

- Students
- Instructional Staff
- Parents

From what amount to what amount?*

Give baseline amount and endpoint amount.
(example: students able to run a mile in less than 8 minutes will increase from 30% to 50%)

Character Limit: 125

Objective 4

When you implement your project, what will change?

Character Limit: 100

In what time frame?

(# of months during project implementation)

Character Limit: 2

For whom?

This group should be listed in your Project Audience section.

Choices

- Students
- Instructional Staff
- Parents

From what amount to what amount?

Give baseline amount and endpoint amount.

Character Limit: 125

Objective 5

When you implement your project, what will change?

Character Limit: 100

In what time frame?

(# of months during project implementation)

Character Limit: 2

For whom?

This group should be listed in your Project Audience section.

Choices

- Students
- Instructional Staff
- Parents

From what amount to what amount?

Give baseline amount and endpoint amount.

Character Limit: 125

Proposed Project Activities

- Show how the project supports the problem/need identified.
- Relate activities to a stated objective.
- List steps/activities to be followed as you implement your project.
- Be specific.

Describe the activities you propose to help you meet the objectives described above.*

Be specific about your planned activities and include details.

Character Limit: 2500

How are your activities innovative?*

Describe what is different about what you plan to do from common approaches.

Remember: *innovation* is a key element in determining if your project receives funding.

Innovation: something new or different introduced; the act of innovating; introduction of new things or methods. (Dictionary.com)

Character Limit: 750

How will your planned activities affect the problem (need) you seek to address?*

Character Limit: 750

Timeline of Activities

Provide a quarterly listing of all project activities that you will implement.

- If activities span more than one quarter, you can list them for each period they occur.
- Projects can start no earlier than July 2020 and must end by May 2021.
- Also indicate here an estimate for the amount of grant funds you will spend each quarter.

July 2020 - September 2020*

Character Limit: 1000

Estimated budget to be spent July 2020 - September 2020*

Character Limit: 20

October 2020 - December 2020*

Character Limit: 1000

Estimated budget to be spent October 2020 - December 2020*

Character Limit: 20

January 2021 - March 2021*

Character Limit: 1000

Estimated budget to be spent January 2021 - March 2021*

Character Limit: 20

April 2021 - May 2021*

Character Limit: 1000

Estimated budget to be spent April 2021 - May 2021*

Character Limit: 20

Partners

Outside Assistance*

Incorporating outside assistance can help your project make a bigger impact.

- Identify any community or business partners **involved in the proposed project**. (Parent involvement in educational activities is often critical to a student's success.)
- Detail their respective roles.
- Identify if they are committing funds (cash), items (in-kind support), or their time (volunteering) toward this project.
- If there are no project partners, please indicate so in this section.

NOTE:

- Contractors **hired** to deliver a portion or all of your project are NOT partners.
- Individuals or groups **attending a project event do not count** as a project partner.

Character Limit: 1500

Sustainability

- Will benefits continue beyond project period?
- Demonstrate if there is potential for project continuation beyond the funding period.
- If project continuation is planned, how will you secure funding for any recurring costs?
- Is the project replicable in other settings?

What future impact do you foresee if you are able to deliver this program?*

Identify potential impact for students, families, campus, district, and/or community, **beyond your project period.**

Character Limit: 725

What recurring costs would there be to continue the program?*

Character Limit: 725

How would you secure funds to continue the program?*

Character Limit: 725

Is this a project that could be replicated in other subjects/grade levels/schools/districts?*

If so, how will you disseminate results to share the benefits derived from the project?

Character Limit: 725

Marketing Plan

- Provide details of how you will let your community and peers learn about your efforts throughout the project period.

- Describe what social media resources (platforms) you will utilize and what Campus/Department/District accounts will be sharing project progress.

- All social media posts must tag Aldine Education Foundation.

Facebook: @aldineeducationfoundation.org

Twitter: @AldineEdFnd

LinkedIn: @Aldine-Education-Foundation

- If you have successes (or failures), how will lessons learned be shared beyond your Grant Evaluation Forms or project team?

How will you share your program's challenges beyond your project group?*

Character Limit: 750

How will you celebrate your program's successes with your colleagues and the community?*

Character Limit: 750

Budget

- Please be aware that once funds are awarded, no additional funds are available.
- Research costs thoroughly as budget changes are not always allowed and often delay project delivery.

- Purchase of technology or construction/maintenance require additional Aldine ISD approvals.
- Service agreements or contracts may delay project implementation up to four weeks. Start early!
- Be sure to include shipping/handling costs.
- Aldine ISD-approved vendors must be utilized (check with your bookkeeper).
- Plan accordingly to ensure all necessary items are documented here and match planned project activities.
- Do not modify formatting within budget worksheet.

Budget Spreadsheet*

- Download the Excel spreadsheet found here, titled 2020-2021 ICG-IDG Budget File.
- Complete the spreadsheet without modifying the format. When quantity and item cost are inserted, an item total will automatically be calculated.
- You must save your file on your computer and upload the document here.

File Size Limit: 2 MB

Request Amount*

- Maximum requests are
CAMPUS Grants: \$10,000
DISTRICT Grants: \$25,000
- Amount here MUST match total on budget detail spreadsheet that you complete and upload.

Character Limit: 20

Does your project include the purchase of technology (hardware or software)?*

Choices

Yes

No

If yes, do you have approval through Technology Services for your proposed purchases?

Indicate name of person approving and date of written/email approval.

Character Limit: 100

Does your project include funds for construction/maintenance?*

Choices

Yes

No

If yes, do you have approval through Facilities/Construction for your proposed changes?

Indicate name of person approving and date of written/email approval.

Character Limit: 100

Evaluation Strategy

- This should relate to your measurable objectives.
- Identify what data will be collected and how it will show objectives have been met.
- Include progress measures that detail pre- and post-project data.
- Indicate how you will know whether the project was successful at the end of the project period.
- NOTE: A mid-project evaluation (**due December 31**) and final evaluation (**due June 30**) are required for all funded projects.

What data will be collected and how will it indicate if objectives are reached?*

Character Limit: 650

Expected Changes*

Describe what changes you expect will take place for your project audience because of your project implementation.

Character Limit: 650

Applicant Statement

Grant workshop attendance*

Did you attend the required workshop to apply for this grant program?

Choices

Yes

No

Date of Workshop Attendance*

Character Limit: 10

- I hereby certify that the information provided on this application is factual and correct to the best of my knowledge.
- I have ensured that all partner applicants participating in this proposed project are fully aware of the information provided herein and agree to their roles in the project.
- I understand that all Aldine Education Foundation grants are awarded to Aldine ISD for management through the Federal, State, and Special Programs Department and that I must abide by all Aldine ISD policies and procedures in delivery of my proposed project.
- Materials and equipment purchased with AEF funds for this project remain the property of Aldine ISD.
- I understand that if I receive an AEF grant, I am required to track my project, document

expenses, and report on outcomes (mid-year and final reports). Email notices will be sent and an online form will be provided.

Electronic Signature*

By typing your name here, you are electronically signing your application and agreeing to the terms and conditions above.

Character Limit: 75

Date of Signature*

Character Limit: 10